# Inspection Report Summary

Department: Press Dept
Machine: 37 Flexo - Pre-feeder

Pass / Fail: 95% Passed / 5% Failed
Time to Conduct Audit: 74 minutes
Auditor: Shawn Jackson
Inspected Date: May 29, 2025

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Manufacturer: N/A
Serial Number: N/A

| | Activity Task | Hazard | Sev | Exp | Avd | Total | Current Safeguards | Corrective Action | WO Num | Assigned to |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Point of Operation | Extendo - Access to belts and rollers underneath extendo during normal operation, probability of entanglement, dragging, pinch or laceration hazards | 3 | 2 | 2 | PR1 12 | Signage and Operator awareness of hazard, IES key system | **Pass** | | |
| 2 | Third Party Protection | Performing operational tasks; elevator in full down position / accessing extendo in full upright position, Set-up of feed section, clean-up, repiling fallen loads, clearing jams in shingle plate, pusher, inverter, probability of inadvertent start-up | 3 | 2 | 2 | PR1 12 | Support legs for extendo in full upright positions, with automated safety pins & IES key system | **Pass** | | |
| 3 | Power Transmission | Extendo - Access under extendo while in raised position, leading to crush hazards if inadvertently lowered onto machine or personnel. Machine | 3 | 2 | 2 | PR1 12 | No Access Allowed (No manual hand feeding | **Fail - this is wrong we are able to hand feed** | | |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | programming requires power to prefeeder to be on with IES key in control panel | | | | | allowed at 37 Flexo) | **using cotter pins in the legs** | | |
| 4 | Other Hazards | Performing maintenance/opeartional tasks on pre-feeder, extendo, inverter or entering under elevator in full up position including; clean up & maintenance, probability of inadvertent start-up | 3 | 2 | 2 | PR1 12 | ZES lockout procedures in place, 2 pin blocking on load elevator | **Pass** | | |

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| | Question | Corrective Action | Pass/Fail | Work Order Number | Assigned to |
|---|---|---|---|---|---|
| 1 | Safe Work Procedure posted? | | Pass | | |
| 2 | Are all Emergency Stops clearly marked and functioning properly? | | Pass | | |

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| 1 | Are Emergency Exits clear and unobstructed? | | Pass | | |
| 2 | Are Emergency Exits clearly identified? | | Pass | | |
| 3 | Are Fire Extinguishers/Fire Control Equipment clearly visible and identified? | | Pass | | |
| 4 | Have the Fire Extinguishers/Fire Control Equipment been recently inspected? | | Pass | | |
| 5 | Are the Eyewash Stations working and clean, and unobstructed? | | Pass | | |

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| 6 | Are all the sprinkler heads in your location unobstructed? | | Pass | | |
| 7 | Is Access to the Electrical Panels clear and unobstructed? | | Pass | | |
| 8 | Are carts in good condition? | | Pass | | |
| 9 | Is the lighting all functioning properly and adequate for the area? | | Pass | | |
| 10 | Are noise levels adequate with PPE, any high impulse or continual noise? | | Pass | | |

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| 11 | Is the temperature in the area comfortable to work in? | | Pass | | |
| 12 | Are all air quality systems working (dust, fumes or vapour present)? | | Pass | | |
| 13 | Is the housekeeping (floor and work surfaces) sufficient for the area? | | Pass | | |
| 14 | Are the employees using their PPE? | | Pass | | |
| 15 | Are all controlled substances labelled in accordance with GHS standards? | | Pass | | |



| *Initials* | General Manager | Production Manager | Supervisor | Employee |
|---|---|---|---|---|