

Inspection Report Summary

Department: Arts

Machine: Large Paper Cutter

Pass / Fail: 100% Passed / 0% Failed

Time to Conduct Audit: 0 minutes

Auditor: Jacob Tsai

Inspected Date: May 15, 2025

Inspection Report

Pass / Fail: 100% Passed / 0% Failed

Time to Conduct Audit: 0 minutes

Auditor: Jacob Tsai

Inspected Date: May 15, 2025

Department: Arts

Machine: Large Paper Cutter

Model Number:

Manufacturer:

Serial Number: PTSD15-000202

	Activity Task	Hazard	Sev	Exp	Avd	Total	Current Safeguards	Corrective Action	WO Num	Assigned to
1	Cut paper	Laceration	1	2	2	PR3 4	Spring to keep blade from falling			
2	Third party access	Laceration from kids playing	2	2	2	PR1 8	Locking latch			

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	Question	Corrective Action	Pass/Fail	Work Order Number	Assigned to
1	Safe Work Procedure posted?		Pass		
2	Are all Emergency Stops clearly marked and functioning properly?		Pass		

Initials	General Manager	Production Manager	Supervisor	Employee
				