

Inspection Report Summary

Department: Graphic Arts

Machine: Paper Cutters

Pass / Fail: 100% Passed / 0% Failed

Time to Conduct Audit: 0 minutes

Auditor: Kristin Petaski

Inspected Date: May 15, 2025

Inspection Report

Pass / Fail: 100% Passed / 0% Failed

Time to Conduct Audit: 0 minutes

Auditor: Kristin Petaski

Inspected Date: May 15, 2025

Department: Graphic Arts

Machine: Paper Cutters

Model Number:

Manufacturer: Premier

Serial Number:

	Activity Task	Hazard	Sev	Exp	Avd	Total	Current Safeguards	Corrective Action	WO Num	Assigned to
1	Cut paper	Laceration from blade	1	2	1	PR3 2	Fixed guard, spring to keep blade from falling	Pass		
2	Store Cutter, move around	Accidental cut from blade	1	2	1	PR3 2	Latch to keep blade secure	Pass		

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	Question	Corrective Action	Pass/Fail	Work Order Number	Assigned to
1	Safe Work Procedure posted?				
2	Are all Emergency Stops clearly marked and functioning properly?				

Initials	General Manager	Production Manager	Supervisor	Employee	10P
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