

Inspection Report Summary

Department: Maintenance

Machine: KLE Punch STN 4-7

Time to Conduct Audit: 1 minutes

Auditor: Warren Clark

Inspected Date: Apr 29, 2024

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Machine: KLE Punch STN 4-7

Model Number: Unknown

Manufacturer: KLE

Serial Number: Unknown

	Activity Task	Hazard	Sev	Exp	Avd	Total	Current Safeguards	Corrective Action	WO Num	Assigned to
1	Place part into chuck	Pinch points, cuts	1	1	1	PR4 1	Machine is tunred off when installing parts into chuck			
2	Turn on machine	unexpected contact with grinding wheel	1	1	1	PR4 1	Ensure grinding wheel is well back from work piece prior to turning on			
3	Adjust hand wheels to move grinding wheel up or down or the chuck in and out	Flying debris, work piece breaking	2	1	2	PR2 4	None			

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	Question	Corrective Action	Pass/Fail	Work Order Number	Assigned to
1	Safe Work Procedure posted?				
2	Are all Emergency Stops clearly marked and functioning properly?				

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	Question	Corrective Action	Pass/Fail	Work Order Number	Assigned to
1	Are Emergency Exits clear and unobstructed?				
2	Are Emergency Exits clearly identified?				
3	Are Fire Extinguishers/Fire Control Equipment clearly visible and identified?				
4	Have the Fire Extinguishers/Fire Control Equipment been recently inspected?				
5	Are the Eyewash Stations working and clean, and unobstructed?				

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6	Are all the sprinkler heads in your location unobstructed?				
7	Is Access to the Electrical Panels clear and unobstructed?				
8	Are carts in good condition?				
9	Is the lighting all functioning properly and adequate for the area?				
10	Are noise levels adequate with PPE, any high impulse or continual noise?				

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11	Is the temperature in the area comfortable to work in?				
12	Are all air quality systems working (dust, fumes or vapour present)?				
13	Is the housekeeping (floor and work surfaces) sufficient for the area?				
14	Are the employees using their PPE?				
15	Are all controlled substances labelled in accordance with GHS standards?				